



# St Alban's Catholic Primary School

## Supplementary Information Form

### For admission in 2017 – 2018



This form should be completed and returned to the school when applying for a place at St Alban's Catholic Primary School.  
ALL applicants should complete Part 1 and 4 (and Part 5, if applicable).

If the child for whom the application is being made is a Catholic, then once Part 1 and 4 (and Part 5, if applicable) have been completed, then the form should be handed to the relevant priest for him to complete Part 2. He will then return the form to the parents, who need to return it to the school.

If the child for whom the application is being made is not a Catholic but a member of another Christian denomination or from another faith, then once Part 1 and 4 (and Part 5, where applicable) have been completed then hand the form should be handed to the relevant faith leader for him/her to complete Part 3. The form should then be returned to school by the parents.

**NOTE: While the completion of a Supplementary Information Form (SIF) is not mandatory, if a completed SIF is not received, the governing body will only be able to consider the application based on information provided to the Local Authority on the Common Application Form (CAF). Unless you are applying under criterion 3, 4 or 8, if a completed SIF is not received, this could result in being allocated a lower priority ranking. You must also complete and return an LA CAF (available from & returnable to the Local Authority).**

### PART 1 (To be completed by the parent or carer)

Surname of child: \_\_\_\_\_ Forename(s) of child: \_\_\_\_\_

Child's date of birth: \_\_\_\_\_  Boy  Girl

Child's home address \*: \_\_\_\_\_  
Postcode \_\_\_\_\_

Parent/Carer's Name: \_\_\_\_\_ Parent/Carer Contact Tel: \_\_\_\_\_

Names of any siblings who will be attending the school at the time of admission?: \_\_\_\_\_

**Faith Declaration:**

- If your child is a member of the Catholic Church or another denomination or faith, please complete either A) or B) below, as appropriate
- If neither A) or B) applies to your child, please go straight to Part 4 of this form.

A) I confirm the child is a member of the Catholic Church?  Yes  
Date and place of Baptism (or Reception into Church if applicable): \_\_\_\_\_  
Parish in which you live (e.g. St Barnabas, Molesey): \_\_\_\_\_

I have attached a copy of my child's Baptism Certificate  Yes  No

**OR**

B) I confirm the child is a member of another denomination/ faith?  Yes Which denomination/faith? \_\_\_\_\_  
Date and place of Baptism/Dedication (if applicable): \_\_\_\_\_  
Parish / Faith community in which you live: \_\_\_\_\_

I have attached a copy of my child's Baptism/Dedication Certificate (if applicable):  Yes  No

\* This should be a residential property that is your child's only or main residence at which your child spends the majority of weekday nights. (see note in admission policy).

### PART 2 (To be completed by CATHOLIC PRIESTS ONLY)

I am satisfied that the child is a baptised Catholic (or, where applicable), has been received into the Church Yes  No

Priest's name: \_\_\_\_\_

Parish stamp or seal: \_\_\_\_\_

Parish (or ethnic chaplaincy): \_\_\_\_\_

Phone/contact number: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date \_\_\_\_\_

**Instruction to priest:** Please complete Part 2 & return form to: the parents, who must return to St Alban's Catholic Primary School by 15 January 2017.

**PART 3 (To be completed by MINISTERS/ FAITH LEADERS of OTHER DENOMINATIONS/ FAITHS)**

I am satisfied that the child has been baptised/ dedicated/ become a member of the faith

Yes  No

Name of Minister/ Faith Leader: \_\_\_\_\_

Denomination/ Faith: \_\_\_\_\_

Parish (or designated place of worship): \_\_\_\_\_

Phone/contact number: \_\_\_\_\_

Address: \_\_\_\_\_

Minister/ Faith Leader Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Instruction to minister/faith leader: Please complete Part 3 & return form to the parents who must return to St Alban's Catholic Primary School by 15 January 2017.*

**PART 4 (To be completed by the parents or carer)**

I confirm that I have completed a Local Authority Common Application Form

Yes  No

I confirm that I have read and understood the Admissions Policy and that the information I have given on this form is accurate and truthful. I understand that I must notify the school immediately if there is any change to these details and that should any information I have given prove false, the governors may withdraw any offer of a place even if the child has already started school:

Signed: \_\_\_\_\_

Parent/Carer

Date: \_\_\_\_\_

**PART 5 (ONLY to be completed by parents or carers where exceptional medical/social needs apply)**

Please add here any other information you may feel is relevant to this application in relation to the school's admissions policy in respect of exceptional medical or social needs of your child that make only this school particularly suitable for them. Strong and relevant evidence must be provided by an appropriate professional authority (e.g. qualified medical practitioner, education welfare officer, social worker or priest). (Continue on a separate sheet if necessary)